

Abbreviated Reappointment Form

Part-time: Coaches

Form #7a

Revised 05/2024 YELLOW ORIGINAL

Check if Supersede

Employee/Volunteer: _____ Department: Athletics
 Campus title: Assistant Coach, Account #: _____ PSR Temp Service
 Budget Title/Salary Level: Assistant Coach Sport: _____

Check Level	Level	Salary Per Level	FTE	Duties
<input type="checkbox"/>	I	\$28,377 (Total for entire obligation period)	.66	Serves as an assistant coach for the assigned sport's season(s) including working the duration of the sport obligation by instructing student athlete(s) in physical health (conditioning & weight training), individual/team concepts, and safety. Assists with developing practice plans. Serves as a team recruiter in and off season (calls, social media, visitations, etc.) Assists with fund-raising. Performs head coaching duties in lieu of head coach when necessary. <i>Typically, only one per team.</i>
<input type="checkbox"/>	II	\$18,488 (Total for entire obligation period)	.43	Serves as an assistant coach for the assigned sport's season(s) including working the duration of the sport obligation by instructing student athlete(s) in physical health (conditioning & weight training), individual/team concepts, and safety. Assists with recruiting in and off season (calls, social media, visitations, etc.) <i>Predominately used as a second assistant when using a level I assistant coach or when multiple assistant coaches are used in lieu of a level I assistant.</i>
<input type="checkbox"/>	III	\$10,749 (Total for entire obligation period)	.25	Primarily serves as an assistant coach for the assigned sport's season(s) including working the duration of the sport obligation by instructing student athlete(s) in individual/team concepts, and safety. Occasionally supports recruitment efforts in and off season. Participates in scheduled practices.
<input type="checkbox"/>	Vol.	\$2,000 Volunteer Stipend	.25	Stipend is to offset expenses related to volunteering for the team, e.g. travel, gas, etc. Payable in two fee payments; one midway through season and one at the conclusion Sport season is: _____ to _____

(Print & Signature - Head Coach)

(Date)

(Print & Signature - Director of Athletics)

(Date)

(Print & Signature - Vice President of Student Affairs)

(Date)

HR and Payroll Action Only	
Line # _____	<input type="checkbox"/> Biweekly or <input type="checkbox"/> Fee Pmt Amt: \$ _____
Appt Type _____	<input type="checkbox"/> Fee actual payment dates: _____
Cons Sem _____	Total Actual Pay \$ _____
BE- Y/N _____	Obligation Dates _____ to _____
Human Resources Verification: By: _____	Date: _____

Payroll Office Verification: By: _____ Date: _____